

GOALS FOR CURRICULUM DEVELOPMENT (POLICY)

A. Academic Program Priority

Curriculum development is a priority of the academic program. Each department chairman is responsible for the on-going development of the degrees and/or courses under his/she department. He/she should have on file, and discuss with the instructors, a package for each course which lays out the course objectives and provides a model syllabus; teaching materials, including textbooks; and suggested instructional materials.

B. Course Objectives

The instruction of each course shall be based upon a set of course objectives and a content outline that are standardized by each academic department, or submitted by individual instructors and approved by the department chairmen.

Approval by department chairmen must meet general academic standards, as integrated with degree objectives, and as within the parameters of subject matter normally expected for that course.