

Oglala Lakota College
Distance Learning - Virtual Campus
Quality Matters Rubric Standards 2008-2010 edition with Assigned Point Values

Course: _____

Date: _____

Reviewer: _____

Standard		Met / Unmet Yes or No		Points	Comments Please use additional paper as needed
Course Overview and Introduction	1.1 Instructions make clear how to get started and where to find various course components.	Yes	No	3	
	1.2 A statement introduces the student to the purpose of the course and to its components; in the case of a hybrid course, the statement clarifies the relationship between the face-to-face and online components.	Yes	No	3	
	1.3 Etiquette expectations (sometimes called “netiquette” for online discussions, email, and other forms of communication are stated clearly.	Yes	No	1	
	1.4 The self-introduction by the instructor is appropriate and available online.	Yes	No	1	
	1.5 Students are asked to introduce themselves to the class.	Yes	No	1	
	1.6 Minimum student preparation, and, if applicable, prerequisite knowledge in the discipline are clearly stated.	Yes	No	1	
	1.7 Minimum technical skills expected of the student are clearly stated.	Yes	No	1	
Learning Objectives	2.1 The course learning objectives describe outcomes that are measurable.	Yes	No	3	
	2.2 The module/unit learning objectives describe outcomes that are measurable and consistent with the course-level objectives.	Yes	No	3	
	2.3 All learning objectives are stated clearly and written from the students’ perspective.	Yes	No	3	
	2.4 Instructions to students on how to meet the learning objectives are adequate and stated clearly.	Yes	No	3	
	2.5 The learning objectives are appropriately designed for the level of the course.	Yes	No	2	
Assessment and Measurement	3.1 The types of assessments selected measure the stated learning objectives and are consistent with course activities and resources.	Yes	No	3	
	3.2 The course grading policy is stated clearly.	Yes	No	3	
	3.3 Specific and descriptive criteria are provided for the evaluation of students’ work and participation.	Yes	No	3	
	3.4 The assessment instruments selected are sequenced, varied, and appropriate to the content being assessed.	Yes	No	2	
	3.5 “Self-check” or practice assignments are provided, with timely feedback to students.	Yes	No	2	
Resources and Materials	4.1 The instructional materials contribute to the achievement of the stated course and module/unit learning objectives.	Yes	No	3	
	4.2 The relationship between the instructional materials and the learning activities is clearly explained to the student.	Yes	No	3	
	4.3 The instructional materials have sufficient breadth, depth, and currency for the student to learn the subject.	Yes	No	2	
	4.4 All resources and materials used in the course are appropriately cited.	Yes	No	1	

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Learner Engagement	5.1 The learning activities promote the achievement of the stated learning objectives.	Yes No	3	
	5.2 Learning activities foster instructor-student, content-student, and if appropriate to the course, student-student interaction.	Yes No	3	
	5.3 Clear standards are set for instructor responsiveness and availability (turn-around time for email, grade posting, etc.)	Yes No	2	
	5.4 The requirements for student interaction are clearly articulated.	Yes No	2	
Course Technology	6.1 The tools and media support the learning objectives, and are appropriately chosen to deliver the content of the course.	Yes No	3	
	6.2 The tools and media support student engagement and guide the student to become an active learner.	Yes No	3	
	6.3 Navigation throughout the online components of the course is logical, consistent, and efficient.	Yes No	3	
	6.4 Students have ready access to the technologies required in the course.	Yes No	2	
	6.5 The course components are compatible with current standards for delivery modes.	Yes No	1	
	6.6 Instructions on how to access resources at a distance are sufficient and easy to understand.	Yes No	1	
	6.7 The course design takes full advantage of available tools and media.	Yes No	1	
Learner Support	7.1 The course instructions articulate or link to clear description of the technical support offered.	Yes No	2	
	7.2 Course instructions articulate or link to an explanation of how the institution's academic support system can assist the student in effectively using the resources provided.	Yes No	2	
	7.3 Course instructions articulate or link to an explanation of how the institution's student support services can help students reach their educational goals.	Yes No	1	
	7.4 Course instructions answer basic questions related to research, writing, technology, etc., or link to tutorials or other resources that provide the information.	Yes No	1	
Accessibility	8.1 The course incorporates ADA standards and reflect conformance with institutional policy regarding accessibility in online and hybrid courses.	Yes No	3	
	8.2 Course pages and course materials provide equivalent alternatives to auditory and visual content.	Yes No	2	
	8.3 Course pages have links that are self-describing and meaningful.	Yes No	2	
	8.4 The course ensures screen readability.	Yes No	1	
To meet Quality Matters review expectations a course must: Answer 'Yes' to all 3-point Essential Standards AND Earn 72 or more points.		Total Points	_____	
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