ADMISSIONS CHECKLIST

Step One

☐ **High School or GED Transcripts**, a copy of your signed high school/GED **transcripts** must be submitted or the application is incomplete. *(International Students need to show a VISA with and F-1with approval from original college or H-4 status.)*

☐ **Tribal Enrollment**, need certified copy of Degree of Indian Blood or provide a copy of your <u>birth certificate</u> and parent's degree of Indian blood.

☐ **College Transcripts,** if students wish to transfer courses they need to provide official transcripts to our office for evaluation which could take two-three weeks.

Step Two

☐ **Completed Admissions Form,** answer all questions, students need to declare a major and sign the form. New and transfer students need to do an application. Students who have sat out for a semester or longer need to do an application. Continuing students from the previous semester do not need to do an application, they can log into Jenzabar and register for courses

☐ **Career Assessment/Declare a Major,** it's important to plan ahead and use your PELL and other sources of funding wisely by taking courses that will apply to a degree that will assist you in a career that you enjoy.

☐ **Applying to a Baccalaureate Program**; students need to apply for admission to their declared degree program, applications can be found on the OLC homepage under academics.

☐ **Disability inquiries;** if you answer yes and you need services submit a "application for services" form and return to Coordinator of Support Services. (Wayne Weston @ 455-6097)

Step Three

☐ **Placement Testing,** Oglala Lakota College entering students **shall** take the Accuplacer test (Reading Comprehension, Sentence Structure and Mathematics) to determine their academic skills for college level placement.   The cut scores set are: Reading Comprehension - 65, Sentence Structure - 80 and Algebra - 35.

Students who can provide official documentation, demonstrating a 10.1 grade equivalency or above in **reading comprehension, sentence structure, and mathematics**, utilizing other nationally recognized tests **shall be exempt** from the Accuplacer exam. (See Student Handbook)

Step Four

☐ **Orientation,** if you have never attended orientation at Oglala Lakota College please call your counselor to determine when it will be held. At this time you need to request a copy of the student handbook or access it online at www.olc.edu under the "Students" dropdown menu.

☐ **Email,** students need use their OLC email account, as instructors will utilize it when communicating important announcements regarding their course. Financial Aid also sends emails regarding student status in the Financial Aid office. Counselors also email course cancellation notices.

☐ **Athletics,** students who wish to participate must be full-time status and have a GPA of 2.00 this will also be verified prior to every event.

☐ **Veterans,** students who wish to receive the GI Bill or any VA benefits need to apply at the GIBiLL website www.gibill.va.gov , submit and print the application, fill out the **certification request**, provide a copy of the DD-214 and send everything to the Registrar's office. Veterans who are no longer eligible for VA benefits and have used all PELL hours can apply for the Tuition Waiver.