

**Oglala Lakota College
Community/Continuing Education Department**

INTAKE DATE: _____

SITE: _____

| | | | |
|----------------|--------|---|--|
| LAST NAME | | SOCIAL SECURITY # | |
| FIRST NAME | MIDDLE | BIRTHDAY: | |
| ADDRESS | | CITY | |
| STATE | | ZIP | |
| COUNTY | | GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE | |
| HOME PHONE | | WORK PHONE | |
| E-MAIL ADDRESS | | HIGHEST GRADE COMPLETED: _____ | |
| | | LAST HIGH SCHOOL ATTENDED: _____ | |
| | | SINGLE PARENT OR GUARDIAN: Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| | | HOMELESS: Yes <input type="checkbox"/> No <input type="checkbox"/> | |

MINOR WITH ADULT STATUS: Yes No

PUBLIC ASSISTANCE: Yes No
If yes, what? _____

APPARENT OR DISCLOSED DISABILITY:
 Yes No

SPECIFIC LEARNING DISABILITY:
 No
 Yes-Observed/Disclosed
 Yes-Documented

Educational Goals:

- Obtain GED
- Obtain secondary school diploma
- Place in post-secondary education
- Complete educational functioning level
- Place in training program

Social Goals:

- Vote or register to vote
- Increase involvement in community

Did you participate in another AEL program this year? _____
If yes, what program did you attend? _____

CORRECTIONAL: Yes No

If Yes: Community State
- County Federal

ETHNICITY: Native White Black other

NATIVE LANGUAGE: English Spanish Lakota Other
Fluent (speak & understand): Yes No List if fluent: _____

EMPLOYMENT: Employed Full-time Employed Part-time
 Unemployed Not looking for work
 Unavailable for work Retired

Do you have barriers to employment, such as: cultural, disabled, ex offender, exhausting TANF, homeless, long term employment, low literacy levels (circle one). Other _____

Family Goals

- Increase involvement in child's education
 - Help child with school work/read to children
 - Increase contact with child's teacher
 - More involved with child's school activities

Economic Goals:

- Enter employment
- Retain Employment
- Leave public assistance

| | |
|--|-------------|
| <p>INFORMATION AGREEMENT: I have been informed that all information given to the Community/Continuing Education Department – Oglala Lakota College will be used for state and federal statistical purposes only. No one student or program will be identified.</p> | |
| Signature: _____ | Date: _____ |

All Students **MUST PROVIDE** an official government identification or other government documentation. Example: driver's license, state & tribal identification card.

INITIAL ASSESSMENT FORM

Name: _____

| AEL/GED ASSESSMENT | | |
|----------------------------|----------------------|-------------------------|
| TABE Locator: | | |
| Date Tested: _____ | Reading Score: _____ | Reading Level: E M D A |
| Date Tested: _____ | Math Score: _____ | Math Level: E M D A |
| Date Tested: _____ | Lang Score: _____ | Lang Level: E M D A |
| TABE: | | |
| Date Tested: _____ | | |
| Reading Level/Form: _____ | Scale Score: _____ | Grade Equivalent: _____ |
| Math Level/Form: _____ | Scale Score: _____ | Grade Equivalent: _____ |
| Language Level/Form: _____ | Scale Score: _____ | Grade Equivalent: _____ |

My Educational Goal for the next six months: _____

The steps I need to take to meet my six month goal are:

1. _____

Start date: _____ Estimated Completion Date: _____

1. _____

Start date: _____ Estimated Completion Date: _____

1. _____

Start date: _____ Estimated Completion Date: _____

Things that may block me from meeting my goals are: _____

I can remove these blocks by: _____

Oglala Lakota College
Conduct, Attendance and Release of Information Form

Standards of Conduct

OLC students will abide by the standards of conduct while on college premises. Every student has the right to a safe learning environment. To ensure this safety, OLC applies the following as acts of misconduct subject to disciplinary action:

1. Any actual or threatened physical violence.
2. Gross disorderly conduct.
3. Verbal abuse or harassment.
4. Vandalism of OLC premises.
5. Attending classes under the influence of alcohol or drugs.
6. Failure to properly supervise children on college premises.
7. Any other student conduct that causes a disruption in classes or business transactions on college premises.

Student Attendance Policy

Students may set their own schedules and are expected to follow through. (A minimum of six hours per week is strongly recommended.) Students are expected to let their teachers know when they cannot attend class. Students will be dropped from the program after 30 days of absences.

I understand the standards of conduct and attendance policy of the Oglala Lakota College and the C/CED Program.

Signature _____ Date _____

Release of Information

I agree to release my test scores from the CHIEF GED EXAMINER to the C/CED tutors, and I agree to release my attendance, progress and testing information to the following agencies.

(Check only the agencies that apply.)

____ Local, State and Regional GED/ESL/ABE Office

____ BIA Social Services

____ Other (Name of Program) _____

I understand that a follow-up study is conducted by the South Dakota Adult Education and Family Literacy Office and that my employment and school records may be accessed by computer.

Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Tutor _____ Date _____

Oglala Lakota College
ACADEMIC & PUBLIC
LIBRARY CARD APPLICATION
 PHONE 605-455-6069 FAX 605-455-6070

| | | | |
|--|-------|---------|------------------|
| GED STUDENT/OLC | STAFF | FACULTY | COMMUNITY MEMBER |
| _____ WAKANYEJA (0yrs-17yrs-must have parent signature on application & internet access permission form on file) | | | |

HAVE YOU BEEN ISSUED AN OLC LIBRARY CARD BEFORE? YES NO

| | | |
|-----------|------------|-----|
| LAST NAME | FIRST NAME | |
| ADDRESS | EMAIL | |
| CITY | STATE | ZIP |
| BIRTHDAY | TELEPHONE | |

PLEASE READ AND SIGN BELOW:

I agree to abide by the rules and regulations of the Oglala Lakota College Learning Resource Center and to return or pay for materials checked out from the Learning Resource Center. I agree to the loan period and also agree that any materials not returned, overdue, or deemed lost are my responsibility and that I will pay for the necessary replacement costs.

NOTE: Oglala Lakota College reserves the right to withhold requests for transcripts, etc., until all financial matters relating to your files at the college are cleared, including outstanding bills owed to OLC Woksape Tipi Library.

Those who are not students at OLC and owe the college for lost, or damaged materials will be billed accordingly. It is your responsibility to insure that you return materials checked out in your name to the Learning Resource Center. Failure to do so WILL jeopardize library usage and future services WILL be denied.

The college provides materials to enable you to maximize your educational experience, and reserves the right to insure that materials loaned to you are also made available to others requesting them.

As a patron of the Oglala Lakota College Learning Resource Center, wishing to use the INTERLIBRARY LOAN services, I agree to abide by the following rules and regulations:

1. I agree to return materials when due.
2. I agree to reimburse the borrowing library on any cost accrued if any materials are lost, damaged, or stolen.
3. I agree not to lend any materials to someone else while they are in my possession.

APPLICANT SIGNATURE: _____

DATE: _____

PARENT/GUARDIAN SIGNATURE: _____

INTERNET ACCESS PERMISSION- YES NO



AMERICAN INDIAN COLLEGE FUND
EDUCATION IS THE ANSWER

Photo Release Form

FOR USE WITH AN ADULT:

I, _____, give the American Indian College Fund
PLEASE PRINT NAME

permission to use my photographs and videos for print and electronic fundraising, public education, media publication, and marketing purposes in any and all manner, including with third party organizations that support the College Fund, for promotion of Native higher education and scholarship support, in perpetuity.

FOR USE WITH MINOR CHILD:

I, _____, give the American Indian College Fund
PLEASE PRINT NAME

permission to use my child's _____, photograph and video
PLEASE PRINT NAME

for print and electronic fundraising, public education, media publication, and marketing purposes in any and all manner, including with third party partners for promotion of Native higher education and scholarship support in perpetuity.

Signature _____

Date _____

Please Print:

NAME _____

TRIBAL AFFILIATION _____

MAJOR _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____

E-MAIL _____

**Name of student to be written on line at top of log.*

This form verifies that _____ is a New GED student and has completed a minimum of 10 hours of Tutoring. This form is required for student to be eligible for new student payment along with a completed direct deposit form.

Tutoring Log

| Date | Hours tutored | Topic studied | Tutor Signature |
|------|---------------|---------------|-----------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

13

WHAT IS YOUR PRIMARY LANGUAGE?

English (go to 15)

French

Spanish

Other

14

MARK EACH YEAR OF SCHOOLING WHERE YOUR INSTRUCTION WAS IN YOUR PRIMARY LANGUAGE.
(Mark all that apply)

0

1

2

3

4

5

6

7

8

9

10

11

12

12+

15

RACE AND ETHNIC BACKGROUND
(Mark one)

Hispanic Origin or Descent

American Indian or Alaska Native

Asian

Black, African American, African Descent

Native Hawaiian or Pacific Islander

White

16

DID YOU TAKE THE OFFICIAL GED PRACTICE TESTS?

Yes No

17

WHAT YEAR DID YOU LAST ATTEND TRADITIONAL K-12 SCHOOL?

| | | | |
|---|---|---|---|
| | | | |
| | 0 | 0 | 0 |
| 1 | 1 | 1 | 1 |
| 2 | 2 | 2 | 2 |
| | 3 | 3 | 3 |
| | 4 | 4 | 4 |
| | 5 | 5 | 5 |
| | 6 | 6 | 6 |
| | 7 | 7 | 7 |
| | 8 | 8 | 8 |
| | 9 | 9 | 9 |

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HIGHEST LEVEL OF EDUCATION COMPLETED

None

K-3

4

5

6

7

8

9

10

11

12

12+

19

REASON(S) FOR TESTING
(Mark all that apply)

| | |
|--|---|
| <input type="radio"/> Enroll in Technical or Trade Program | <input type="radio"/> Military Entrance |
| <input type="radio"/> Enter 2-Year College | <input type="radio"/> Military Career |
| <input type="radio"/> Enter 4-Year College/University | <input type="radio"/> Early Release |
| <input type="radio"/> Skills Certification | <input type="radio"/> Court Order |
| <input type="radio"/> Job Training | <input type="radio"/> Public Assistance Requirement |
| <input type="radio"/> Get First Job | <input type="radio"/> Role Model for Family |
| <input type="radio"/> Keep Current Job | <input type="radio"/> Personal Satisfaction |
| <input type="radio"/> Get a Better Job | <input type="radio"/> Other |
| <input type="radio"/> Employer Requirement | |

HOW DID YOU PREPARE FOR THE GED TESTS?
(Mark all that apply)

- | | |
|---|--|
| <input type="radio"/> Public School Adult Education Class | <input type="radio"/> Community Based Organization |
| <input type="radio"/> Community College Adult Education Class | <input type="radio"/> Army "GED Plus" |
| <input type="radio"/> Television | <input type="radio"/> Project Challenge |
| <input type="radio"/> Internet/Computer | <input type="radio"/> GED Option |
| <input type="radio"/> Distance Learning | <input type="radio"/> Homeless Program |
| <input type="radio"/> Correspondence School | <input type="radio"/> Military Installation |
| <input type="radio"/> Charter School | <input type="radio"/> Church Program (Faith-based) |
| <input type="radio"/> Home Study | <input type="radio"/> Migrant Worker/HEP Program |
| <input type="radio"/> Homeschooling Instead of K-12 | <input type="radio"/> Job Corps |
| <input type="radio"/> Official Practice Tests | <input type="radio"/> Private Tutor |
| <input type="radio"/> Correctional Facility | <input type="radio"/> Literacy Volunteer Program |
| <input type="radio"/> Family Literacy | <input type="radio"/> Employment and/or Training Program |
| <input type="radio"/> Library | <input type="radio"/> Self-Taught |
| <input type="radio"/> Workplace Literacy Program | <input type="radio"/> NONE |

For each of the following subject areas (A-E), darken the circle indicating the total years (or equivalent) of study you have completed from the 9th grade until you completed your schooling. Do not count a repeated year of the same course as an additional year of study. Then, for each subject area, darken the circle that BEST describes the grades you received in that subject. If your grades were mostly A (90-100) darken A, if your grades were mostly B (80-89) darken circle B, if your grades were mostly C (70-79) darken circle C, if your grades were mostly D (60-69) darken circle D, and if your grades were mostly below D (less than 60) darken circle E. If you did not take a course in one of the subject areas, leave the grade for that area blank.

A-ENGLISH/LITERATURE

- One year or less
- Two years
- Three years
- Four years or more

GRADES

A B C D E

B-COMPOSITION

- One year or less
- Two years
- Three years
- Four years or more

GRADES

A B C D E

C-SOCIAL STUDIES

- One year or less
- Two years
- Three years
- Four years or more

GRADES

A B C D E

D-SCIENCE

- One year or less
- Two years
- Three years
- Four years or more

GRADES

A B C D E

E-MATHEMATICS

- One year or less
- Two years
- Three years
- Four years or more

GRADES

A B C D E

MARK ONLY ONE GRADE IN EACH SUBJECT AREA



PLEASE DO NOT WRITE IN THIS AREA

9542649

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YOUR CURRENT STATUS
(Mark all that apply)

- Employed Part-time (20 or fewer hours per week)
- Employed Full-time
- Unemployed (seeking employment)
- Permanent Disability
- Not in the Labor Force (unemployed by choice)
- Not in the Labor Force (homemaker, family caregiver)
- Retired
- Full-time Student
- Part-time Student

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WHAT WAS THE TOTAL AMOUNT YOU EARNED LAST YEAR?

- \$0
- \$1 to \$3,000
- \$3,001 to \$5,000
- \$5,001 to \$7,500
- \$7,501 to \$10,000
- \$10,001 to \$15,000
- \$15,001 to \$20,000
- \$20,001 to \$25,000
- \$25,001 to \$30,000
- \$30,001 to \$40,000
- More than \$40,000

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INDICATE ALL THAT APPLY AT THE TIME OF TESTING.

- Status**
- Correctional Facility
 - Health Facility
 - Receiving Public Assistance
 - Single Parent
 - Emancipated Minor

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HOW FAR DID YOU TRAVEL IN ONE DIRECTION TO TAKE THE GED TESTS?

- 1 to 10 miles
- 11 to 25 miles
- 26 to 50 miles
- 51 to 100 miles
- More than 100 miles

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WERE YOU ABLE TO TAKE THE GED TESTS WHEN YOU CHOSE?

- Yes
- Waited 1 week
- Waited 1 week to 1 month
- Waited longer than 1 month

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HOW DID YOU FIRST LEARN ABOUT THE GED TESTS?
(Mark all that apply)

- Friend, neighbor, or family member
- Classmate
- School guidance counselor or teacher
- Television
- Radio
- Magazine
- Newspaper
- Brochure, pamphlet, or poster
- Employer
- Employment counselor
- Education agency
- Jail or prison official
- Probation or parole officer
- Military recruiting officer
- Social worker
- Other

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HOW MANY HOURS DID YOU SPEND PREPARING FOR THE GED TESTS?

| | | | |
|---|---|---|---|
| 0 | 0 | 0 | 0 |
| 1 | 1 | 1 | 1 |
| 2 | 2 | 2 | 2 |
| 3 | 3 | 3 | 3 |
| 4 | 4 | 4 | 4 |
| 5 | 5 | 5 | 5 |
| 6 | 6 | 6 | 6 |
| 7 | 7 | 7 | 7 |
| 8 | 8 | 8 | 8 |
| 9 | 9 | 9 | 9 |

25

DID YOU PAY FOR YOUR TEST PREPARATION YOURSELF?

- Yes
- No

For each of the following subject areas, darken the circles indicating each of the courses you have taken, from the 9th grade until you completed your schooling.

ENGLISH/LITERATURE

- Literature (American, Canadian, Spanish, French or Other)
- English Literature
- World Literature
- Grammar/Composition

LANGUAGES

- Spanish
- French
- German
- Latin
- English
- Other

SCIENCE

- Biology
- Chemistry
- Earth Science
- General Science
- Genetics
- Physical Science
- Physics
- Zoology/Botany

SOCIAL STUDIES

- Behavioral Science (Soc., Psych., Anthro., etc.)
- Civics
- Economics
- Geography
- Political Science
- History (U.S., Canadian)
- World History

MATHEMATICS

- Algebra I
- Algebra II
- Business Math
- Calculus
- General Math
- Geometry
- Trigonometry

The following list of reasons for not completing high school are true for some people. Please darken the circles by the reasons that were true for you. (Mark all that apply)

FAMILY

1. Was needed at home to care for family members
2. Got a job
3. Needed money to help out at home
4. Job took too much time
5. Got married
6. Family moved too often
7. Personal/family illness
8. Got pregnant/made someone pregnant
9. Parents did not support my education
10. Lacked a good place to study at home
11. Didn't have enough money to go to school
12. Other family members did not complete high school

SOCIAL

13. Too old for my grade
14. Had emotional problems
15. Had problems with alcohol
16. Had problems with drugs
17. Did not feel part of the school
18. Did not feel safe at school
19. Did not get along with other students
20. Did not get along with teachers
21. Had problems with the law/police
22. Social life was more important than school work
23. School official told me to leave
24. Wasn't happy in school
25. Got suspended/expelled

ACADEMIC ENVIRONMENT

26. Couldn't work and study at the same time
27. Poor teaching
28. School did not offer the courses I wanted
29. Not enough vocational/technical courses
30. Teachers did not help me enough
31. School work was too easy
32. Could not adjust to school routine
33. Did not like school
34. Was bored

STUDENT PERFORMANCE

35. Had trouble with math
36. Had trouble with reading
37. Poor grades
38. Poor test scores
39. School work was too hard
40. Homework was too hard
41. Poor study habits
42. Had trouble understanding the English language
43. Was absent too many times

TESTING DATE REQUESTED

(all necessary documents & payment must be turned in by the Friday before testing date requested to reserve a slot for the student).

Permission for GED Testing and Release of Information Form

Date: _____

TO: _____

From: _____

Student Contact Information

Name: _____

Address: _____

Phone: _____

Email: _____

PERMISSION TO TEST

_____ is enrolled in the C/C Ed. Program at the
_____ College Center.

As the C/C Ed. Tutor, I am referring this student to take the following test(s). The student has taken the Official GED Practice Test(s) under standard testing conditions and scored:

- Reasoning through Language Arts score: _____
- Mathematical Reasoning _____
- Science _____
- Social Studies _____

My signature verifies this student has scored at or above the 500 on the Official Practice Test(s). I give permission for this student to take the GED Test(s) indicated above.

C/C Ed. Tutor: _____

Payment for student's testing: _____ is attached _____ has been previously paid

CK# _____ MO# _____ Cash _____

I agree to leave a print out of my score(s) for my file as proof that I passed the Official GED Test(s).

Student Signature

Date