

**ONGLALA LAKOTA COLLEGE COVID-19 STUDENT POLICY ON MANDATORY STUDENT
VACCINATIONS, STUDENT PROTECTION AND EXPOSURE EXPECTATIONS**

A. Purpose

Oglala Lakota College remains committed to keeping the students, staff, faculty and its community safe during the COVID-19 pandemic. Thus, to prevent further spread of COVID-19, this policy and procedures are to guide decision-making for students when OLC determines it is safe to provide face-to-face instruction in the classroom. This policy is subject to change based on the environment of the COVID-19 virus in our community and/or according to Oglala Sioux Tribal Ordinance or as determined by Oglala Sioux Tribe Health Administration. The language constructed throughout this document is intended for face to face courses, activities and interactions.

B. All students must be fully vaccinated to enter OLC facilities, college centers and classrooms.

1. All OLC students must be fully vaccinated with a COVID-19 vaccine to enter any OLC facility and/or for face-to-face classroom instruction.
2. Students must provide documentation verifying they have been fully vaccinated.
3. Students will provide a copy of their COVID-19 vaccination card to their home center. This may be done via scanning and emailing it to your home center or by taking it to your home center for the staff to copy for you.
 - a. Students must sign a confidentiality/waiver form when providing documentation of their COVID-19 vaccination. OLC offices will maintain confidentiality of all COVID-19 vaccination records and any health information disclosed to OLC. (See Attachment A: OLC Waiver of Confidentiality) [Waiver of Confidentiality](#)
 - b. Both the copy of the COVID-19 card and waiver will be filed in the Center Director's Office at the students' home center.
4. Any student seeking an exemption from the vaccination requirement must submit a Vaccination Exemption Request Form to the office of College Center Director for their home center. ~~The Enrollment Management Office~~ OLC administration will make determinations about vaccination exemption requests on a case-by-case basis and communicate its determination to the student. Students may be exempt from the COVID-19 vaccinations only if:
 - a. Disability Exemption: A students has a disability preventing them from receiving the COVID-19 vaccinations. The student must have a disability application on file and provide written documentation of a risk presented from the vaccine to the student's health, where the student has submitted certification from a licensed health care professional stating that immunization would endanger the student's life or health, and OLC determines that a reasonable accommodation is available to the student based on an evaluation that includes the risk to the health and safety of the staff and students, and the financial and institutional

impact of granting an accommodation. Written documentation must be provided by a licensed health care professional.

- b. Medical Exemption: A Student who has been advised by a healthcare professional not to receive a vaccine due to underlying health conditions and a risk presented from the vaccine to the student's health, where the student has submitted certification from a licensed health care professional stating that immunization would endanger the student's life or health, and OLC determines that a reasonable accommodation is available to the student based on an evaluation that includes the risk to the health and safety of the staff and students, and the financial and institutional impact of granting an accommodation. Written documentation must be provided by a licensed health care professional.
 - c. Spiritual or Religious Exemption: A student who has a spiritual or religious objection, based on a sincerely held spiritual or religious belief, observance, or practice, to vaccination may be granted an exemption. A spiritual or religious exemption may be granted based on sincerely held spiritual/religious belief, observance, or practice that is impaired by vaccination when OLC determines that a reasonable accommodation would not pose an undue hardship on OLC operations and/or that granting the accommodation would not pose a threat to the health and safety of the student and/or other students or OLC employees.
 - d. OLC may make reasonable accommodations for students who meet 4a, 4b, and 4c in accordance with *Sections 5 and 6 of this Policy* . (See also:; *OLC Disability Policy # 85-600 for students who meet 4a; and OLC Distance Learning Policy 72-500 for students under 4b and 4c*).
5. Reasonable Accommodations for Students Granted an Exemption. Students who are not vaccinated will not be able to attend ~~in-person~~online/zoom courses unless they request~~ONLY, if the courses are available. Communication between the student and are approved for an~~OLC staff will only be through email, phone call, or videoconferencing. An exemption with the College Director. Exemptions will remain on file with the Enrollment Management Office.~~may be granted to permit a student to enroll and to participate in distance learning.~~
- a. OLC will not grant accommodations that result in a student entering OLC college centers for any purpose, unless OLC determines that granting the exemption would not pose an undue burden or hardship on OLC operations, and/or that granting the accommodation would not pose a threat to the health and safety of the student and/or other students or OLC employees.
 - b. OLC may impose additional health and safety requirements or conditions on the granting of an exemption when OLC determines that those requirements and conditions are necessary to reduce or eliminate the undue hardship on the OLC operations or to protect the health and safety of students or employees.
 - c. Any student or guardian who disagrees with a COVID-19 vaccination exemption request decision of the College Center Director on an exemption request may appeal the decision to the OLC Vice President for Instruction who will make a determination on the exemption request.
6. Students who are not vaccinated and do not qualify for approved exemptions, will

not be able to participate in any in-person OLC sponsored activities and/or athletic programs, but will be permitted to participate in online or zoom activities.

7. Students will not be permitted to enter any OLC facility unless they present proof of vaccination, or approval in writing as a reasonable accommodation for a student eligible for accommodations under OLC Policy 85-600 or Section 4(a) – 4(c) of this Policy.

C. OLC Policy for students with symptoms of illness but no known exposure to COVID-19 who are attending face to face classes or being on college center grounds.

1. OLC students who have symptoms are required to notify their home center staff of symptoms immediately. Symptoms can include but are not limited to: Fever/chills, cough, shortness of breath, fatigue, muscle/body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea/vomiting, and diarrhea.
2. Students exhibiting symptoms must take a COVID-19 test (at the college center if available, or an at home test on their own, or through a medical facility) prior to return to OLC facilities. If the test is positive, the student will notify the center staff. The center staff will contact the Oglala Sioux Tribe Health Administration office/COVID-19 contact tracer. The student must leave the grounds immediately.
3. Students shall not attend any face-to-face course, enter any OLC facility or college center until they have quarantined in accordance with the current Oglala Sioux Tribal Ordinance requirements, or as determined by Oglala Sioux Tribe Health Administration, and are no longer experiencing Covid-19 symptoms.
4. Students are required to contact their instructors for each class they are enrolled to plan for any missed classes and course work assignments.
5. OLC Center staff will contact staff, students and faculty if they have had a firsthand exposure to COVID-19.
6. OLC Center staff will notify the Oglala Sioux Tribe Health Administration office by email of any COVID-19 exposure occurring at OLC facilities.

D. OLC Policy for students who have been potentially exposed to COVID-19 (*but have not tested positive for COVID-19*).

Oglala Lakota College understands that there are varying levels of exposure. OLC defines first hand exposure as an individual who came into direct contact with another individual who tested positive for COVID 19. Second hand exposure is defined as an individual who was in close contact to someone who was exposed first hand.

1. First Hand Exposure

OLC students who have been notified by any health care provider, the OST Health Administration office or contract tracer or any office of OLC of a potential exposure to COVID-19, but who have still not tested positive for COVID-19, are required to notify their home center immediately. The student will provide the home center staff with the following information:

- a. Date of potential exposure.
- b. Location of potential exposure if known.

- c. Any persons (*OLC staff, students, or faculty*) who may have been in contact with the student between the date of potential exposure and the date of reporting to their home center.
- d. Any notifications of quarantine orders/notices.

2. Second Hand Exposure

- OLC students who have a known exposure to an individual who has had first hand exposure to COVID 19 will be allowed to attend class provided that they inform their instructor/s and notify the college center staff.
 - Students' will self-monitor for symptoms for 5-7 days from the time of second-hand exposure.
 - Students will wear a mask at all times.
 - Students' will follow section F and section G of this policy.
3. If the student receives a positive COVID-19 test result, the student will comply with the requirements of section E in this policy.

E. Students who test positive for COVID-19.

1. Any student who has tested positive for COVID-19 is required to notify their home center immediately by telephone and/or email. Students will provide the following information:
 - a. For the 10 days prior to the date the positive COVID-19 test was taken, the location(s) of any OLC facilities, college centers, and face-to-face classrooms, and the names of any OLC staff, faculty, and students they were in contact with.
 - b. Documentation of a positive COVID-19 test.
2. Any student who has tested positive for COVID-19 must quarantine in accordance with the current Oglala Sioux Tribal Ordinance or as determined by Oglala Sioux Tribe Health Administration, and must comply with the requirements issued by the OST Health Administration office or contract tracer.
3. Students shall not attend any face-to-face course or enter any OLC facility or college center until they have quarantined in accordance with the current Oglala Sioux Tribal Ordinance or as determined by Oglala Sioux Tribe Health Administration, and have tested negative for COVID-19. A copy of the negative test shall be filed with the Office of the Center Director at the students' home center.
4. Students are required to contact their instructors for each class to plan for any missed classes and/or course work assignments. It is the student's responsibility to make arrangements with the instructor and comply with the agreements to make up classes.
5. If a student tests positive, the student will be required to report their status to the Office of the Center Director or their Counselor, and OLC will excuse the student from classes or provide access remotely to the classes for the quarantine period required. Information on a student's COVID-19 test results is confidential information and will not be disclosed to other students or employees without consent of the student.

F. OLC Student Responsibility COVID-19 Protocols (*See Attachment B: OLC COVID-19 Student Protocols*). All students who plan on attending in-person classes will be required to sign a Student COVID-19 Protocol Agreement form at time of registration. The Student COVID-19

Protocol Agreement form will contain the following:

1. It is the student's responsibility to act in good faith to protect fellow students, and staff. Failure to adhere to guidelines can be grounds for disciplinary action as stated in F.13. below. (See Attachment B: OLC COVID -19 Student Protocols.) [Student Protocols](#)
2. Students will adhere to the requirements of the Oglala Sioux Tribal Ordinance and with any directives of the Oglala Sioux Tribe Health Administration by always wearing face masks and by distancing 3 feet between each other. Masks and hand sanitizer will be provided by OLC if needed.
3. Students are required to wear a mask at all times while in the college center building.
4. Students will be required to maintain the 3 feet of social distancing, wear masks when using the restrooms and/or when on breaks.
5. It is the student's responsibility to submit vaccination cards prior to the start of the semester.
6. It is the student's responsibility to sign a COVID-19 Waiver prior to entering any OLC college center buildings.
7. Students will enter the college centers through the front doors only. Upon entering students must be free of any COVID-19 symptoms. (See Attachment C: OLC COVID-19 Student Symptom Monitoring Form) The students will take their temperature and self-assess for any COVID-19 symptoms.
8. Any person displaying a temperature of 100 degrees or higher, and/or displaying Covid-19 symptoms will be directed to go to a medical facility and/or take an at home Covid-19 Test. The student will not be allowed to enter the center. Students are required to email their instructor.
9. Students who need to meet with center staff or faculty, must email or call the center staff or faculty to schedule an appointment. No student will be allowed in staff offices and/or kitchens.
10. No gathering in the hallways or in parking lots.
11. No pets, children or outside visitors will be allowed in the buildings.
12. Students will go directly to their assigned classroom and leave promptly after class is completed.
13. No eating in the classrooms. Students can eat in their vehicles during break time. No food sharing or potlucks will be allowed.
14. Center staff will notify faculty and other students of any potential COVID-19 exposure.
- 15. Any student in violation of the COVID -19 student policy will be subject to the following disciplinary actions:**
 - a. **First offense** – The student will be given a verbal warning by the College Center Staff.
 - b. **Second offense** – The student will be required to meet with their home College Center Director and sign a student COVID-19 Student Conduct Agreement form, which states they will adhere to the said OLC COVID-19 protocols for the remainder of the semester. (See Attachment D: OLC COVID-19 Student Agreement Form) [Student COVID-19 Student Conduct Agreement Form](#)
 - c. **Third offense** –The student will be removed from the center/building for the remainder of the semester and will be dropped from their course. (OLC Policy

G. OLC Student COVID-19 Processes (See Attachment E: OLC COVID-19 Student Processes):
Student Processes

1. Process for Students Entering Building
 - a. There will be two hand sanitizer dispensers in the entryway of each building. Everyone must sanitize their hands when entering. Everyone must wear a mask in the buildings. Masks will be placed in the entryway for those that do not have one. A flyer will be posted in the entryway to show the proper way to wear a mask (*over the nose*). (See attachment F: CDC Flyer Cloth Face Covering) [Cloth Face Covering CDC](#)
 - b. Upon entering students must be free of any COVID-19 symptoms. (See Attachment C: OLC COVID-19 Student Symptom Monitoring Form) The students will take their temperature and self-assess for any COVID-19 symptoms. Students are required to wear a mask at all times while in the college center building
2. Process for OLC Student Transportation
 - a. ~~Van—No~~ Transportation: ~~Eligible Offered. OLC Vans will not be utilized to transport~~ students who choose to utilize OLC transportation services are required to wear a mask during transport. This includes students with approved exemption paperwork on file with the Enrollment Management Office~~COVID-19 Pandemic.~~
 - b. Gas Vouchers: Gas Vouchers can be issued and utilized on a case by case basis at the discretion of the College Center Director and College President.
3. Sanitization Protocols for Classroom
 - a. Students will be provided with sanitization wipes to clean their area before and after class.
4. Student Vaccinations
 - a. Students will only be allowed in the building for classes if they have completed their COVID-19 vaccinations or they have completed and approved exemption forms on file~~and have registered that vaccination with the college.~~ The vaccination record must be kept up to date (*if there is a new variant which requires a new vaccination per the OST, the student is responsible for obtaining the new vaccine.*)
5. Mask requirements
 - a. Students will wear a mask covering their mouth and nose at all times.
 - b. In accordance with the Mask mandate, eating will be prohibited inside the OLC Facilities/Centers.
6. Process for Entering Classrooms the Flow, Enter and Exit
 - a. Students will maintain the 3 feet social distance from each other when in the hallways, when entering and exiting the classroom or building, and when in the classroom.
 - b. Students will not be allowed to loiter in hallways and doorways.
 - c. Instructors and Center staff will help monitor the flow of students.
7. Student COVID-19 Policy for Attendance
 - a. Any student who exhibits symptoms of or has tested positive for COVID-19 shall

not attend class in person. (see Sections C, D & F, apply section that is applicable.)

8. Laptops and hotspots will be made available to students based on the availability of funding.

H. COVID-19 Preventative Testing.

When the Risk Level for COVID-19 under the OST Ordinance 21-56 (as amended) is Red, indicating High Community Spread, the OLC President, in her sole discretion, may issue a requirement by written notice that all OLC students attending in-person classes or entering an OLC building for any reason must take a COVID-19 test within 12 hours prior to the first day of each week the student will be entering an OLC building for in-person classes or any other purposes. OLC, when testing supplies are available, will provide home tests for each student to self-administer. If a student tests positive, the student will be required to report their status to the Office of the College Center Director or their Counselor, and OLC will excuse the student from classes or provide access remotely to the classes for the quarantine period required. Students are required to provide the Office of the Center Director or their Center Counselor with the COVID-19 test to confirm a negative test on the first day of classes each week. Information on a student's COVID-19 test results is confidential information and will not be disclosed to other students or employees without consent of the student. Refusal to test or failure to test will result in disciplinary action.

Attachments:

A: OLC Waiver of Confidentiality [Waiver of Confidentiality](#)

B: OLC COVID-19 Student Acknowledgement Form <ADD Link Here>

C: OLC COVID-19 Student Symptom Monitoring Form <ADD Link Here>

D: OLC COVID-19 Student Agreement Form <ADD Link Here>

E: OLC COVID-19 Student Processes [Student Processes](#)

F: CDC Flyer Cloth Face Covering [Cloth Face Covering CDC](#)

G. COVID-19 Vaccination Exemption Request Form